

Important information about the processing of your personal data at NOREVA GmbH

With the following information we give you an overview of the processing of your personal data by us and your rights under data protection law

1. Who is responsible for data processing and who can I contact?

Responsible body is:

Noreva GmbH
Hocksteiner Weg 56
41189 Moenchengladbach, Germany
Phone: ++49-2166-12686-0
Fax.: ++49-2166-12686-66
E-mail: info@noreva.de
Web: www.noreva.de

You can contact the company data protection officer at:

Noreva GmbH
Hocksteiner Weg 56
41189 Moenchengladbach, Germany
E-mail: dsb@noreva.de

2. Which sources and data do we use?

We process personal data that we receive from customers, suppliers and interested parties (e.g. for the execution of orders, fulfilment of contracts) within the scope of our business relationship. In addition, we process personal data that we may receive from applicants, employees and temporary staff (e.g. to process the employment relationship or on the basis of a consent given by you). On the other hand, we process personal data that we have legitimately obtained and may process from publicly accessible sources (e.g. commercial register, press, media, Internet).

Relevant personal data may be:

Fulfilment of the contract

Name, address, telephone, e-mail address, extract from the commercial register, bank details, VAT number, HRB number.

About the employment relationship

Name, address, telephone, e-mail address, date of birth, gender, nationality, marital status, tax ID, subject to church tax, children, bank details, health data, retirement provisions, time accounts

3. How we process your data (purpose of processing) and on what legal basis?

We process the aforementioned personal data in accordance with the provisions of the EU Data Protection Ordinance (GDPR) and the Federal Data Protection Act (BDSG):

a) To fulfil contractual obligations (Article 6 para. 1 b GDPR)

The processing of personal data takes place on the fulfilment of orders within the scope of our contracts with our customers or for the execution of pre-contractual measures which take place on your request.

b) Within the framework of the balancing of interests (Article 6 para. 1 a GDPR)

If necessary, we process your data beyond the actual performance of the contract to protect the legitimate interests of us or third parties:

Examples:

Assertion of legal claims and defense in legal disputes

Risk management in the company.

c) On the basis of your consent (Article 6(1)(a) GDPR)

If you have given us your consent to process personal data for specific purposes, this processing is legal on the basis of your consent. A given declaration of consent can be revoked at any time. This also applies to the Revocation of declarations of consent that were given to us before the validity of the basic EU data protection regulation, i.e. before 25 May 2018. Please note that the revocation will only take effect in the future. Processing

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that took place before the revocation is not affected by this.

a) Due to legal requirements Article 6 para. 1 c GDPR)
The purposes of the processing include, among other things, tax reporting obligations.

4. Who gets my data?

Within Noreva GmbH, only those persons who need access to your data in order to fulfil our contractual and legal obligations will have access to it. Service providers and vicarious agents used by us may also receive data for these purposes if they comply with our contractually agreed, written data protection agreement. These are the categories listed below.

- Public authorities and institutions (tax authorities, health insurance companies) in the event of a statutory or official obligation.
- Banks
- Tax consultant

5. Will data be transferred to a third country or an international organization?

Data will only be transferred to countries outside the EU or the EEA (so-called third countries) if this is necessary or legally required for the execution of your orders (e.g. payment orders), or if you have given us your consent.

6. How long will my data be stored?

We process and store your personal data as long as it is necessary for the fulfilment of our contractual and legal obligations. If the data is no longer required for the fulfilment of contractual and legal obligations, it is regularly deleted or blocked where deletion is not possible.

7. What data protection rights do I have?

Any data subject has the right of access under Article 15 GDPR, the right to correction under Article 16 GDPR, the right to cancellation under Article 17 GDPR, the right to limitation of processing under Article 18 GDPR, the right of objection under Article 21 GDPR and the right to data transfer under Article 20 GDPR. The restrictions according to §§ 34 and 35 BDSG apply to the right to information and the right of cancellation. In addition, there is a right of appeal to a data protection supervisory authority pursuant to Art. 77 GDPR in conjunction with § 19 BDSG)

You can revoke your consent to the processing of personal data at any time. This also applies to the revocation of declarations of consent that were given to us prior to the validity of the basic EU data protection regulation. Please note that the revocation will only take effect in the future. Processing that took place before the revocation is not affected by this.

Contractual partners of the pension insurance policies you have taken out: Please contact the data protection officers of the respective insurance companies directly with regard to your data protection rights.

8. Is there an obligation for me to provide data?

In the context of our business relationship you must provide those personal data which are necessary for the establishment and implementation of a business relationship and the fulfilment of the

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associated contractual obligations or which we are legally obliged to collect.

9. The extent to which there is automated decision making (including profiling)?

In principle, we do not use fully automated decision making in accordance with Art. 22 GDPR for the establishment and implementation of the business relationship. Should we use these procedures in individual cases, we will inform you of this separately, insofar as this is required by law.

Information about your right of objection according to Art. 21 EU Data Protection Basic Regulation (GDPR)

Right of objection on a case-by-case basis
You have the right to object at any time for reasons arising from your particular situation to the processing of personal data concerning you, which is based on Art. 6 para. 1 e GDPR (data processing in the public interest) and Art. 6 para. 1 f GDPR (data processing based on a balance of interests).

If you object, we will no longer process your personal data, unless we can prove compelling reasons worthy of protection for the processing, which outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.

The objection can be made form-free and should be sent by e-mail to: dsb@noreva.de or alternatively by phone to ++49 (2166)12686-0.